

Community Advisory Board (CAB) AGENDA –
MINUTES - September 22, 2018
Grassroots House, Berkeley, CA

- 11:00 1. Sign in CAB members present - (MaryAnn) – All CAB members present. Craig Dunkerley, MaryAnn Thomas, Rich Stone
- 11:04 2. Introductions of new CAB members (if any), and community members (voluntary)- Betsy Morris, Kit Olsson, Carol Wolfley, Ellen Pechman, Keith Barton
- 11:08 3. Assign meeting roles for any regular position holders who may be absent (Chair, Scribe/Minute Taker, etc.) Not needed.
- 11:10 4. Additions or Modifications to the Agenda (**see item 11**); then approve of agenda. Done
- 11:15 5. Community input time: Chair will ask any community members present if they would like their comments reflected in the Minutes (such inclusion is optional)...and whether they want their name included. If so, they will be asked to submit a written summary of their verbal comments before the end of the meeting to ensure accuracy.
- Extensive discussion about various external connections and volunteer work. Mentioned California Association of Retired Americans (CARA), Gray Panthers, weekly volunteering as receptionists at KPFA. No actions called for.
- 11:30 6. Community Needs Assessment (CAN) Review – 2018 report
- A. Survey Monkey cart – Craig requested that it be played more. Asked community members and CAB members who had heard the Cart. No one had except maybe once in the entire three months.
 - B. Report on Survey Monkey results – MaryAnn – 178 responses. Survey has been halted. Craig expressed concerns about the survey results being compromised by disproportionate responses from supporters of Bonnie Faulkner’s cancelled show, Guns & Butter. Others agreed this was likely. Craig will address this in the Executive Summary.
 - C. Review everyone’s hard copies of their CNA drafts so far – Hard copies were not yet available.
 - Craig will draft executive summary, and questions 3, 8, and 9 . MaryAnn will provide him electronic copies of the three sections
 - MaryAnn will draft questions 1,2 and 6
 - Richard will draft questions 4, 5, and 7. Rich has begun analyzing his sections.
 - D. Confirm that CART has ceased running...and “button” has been removed from CAB page – Craig will make sure this happens.
 - E. Dates for completion of the CNA:
 - o **Write-up’s of questions will be completed by Oct. 13** and provided to the other CAB members for review.
 - o **Executive Summery will be completed by Oct. 20th** and provided to other CAB members for review
 - o **Oct. 27 – Final will be ready for distribution.** MaryAnn will accumulate all sections of the CNA and produce a final version.
 - o There is no November LSB meeting.
 - o Font for CNA will be Times New Roman 12 point.
- 12:00 7. Plans for outreach (if any) – No specific discussion. Focus for now is on CNA
- 12:15 8. Listener Email to CAB – report from Richard
(Any emails this month from listeners that we need to discuss and/or respond to?)

- Rich reported that there were about 10 emails received expressing opinions about Guns & Butter and regarding Julian Assange. None required action beyond the auto-reply provided by the system.

- 12:20 9. LSB meeting (July) – Report from MaryAnn – There were over 20 KPFA listeners at the meeting wishing to speak about either Guns and Butter or Julian Assange.
– Carol as the CAB/LSB liaison reported on the executive session and the KPFA annual budget. The executive session discussed the removal of Guns & Butter from the air. The LSB investigation determined that prescribed due process procedures had been followed by management and that some program guidelines had not been adhered to by Ms. Faulkner. The Budget was also approved.
- 12:30 10. Grassroots House – update/report (if any) from MaryAnn – No updates or changes.
- 12:35 11. Items added to agenda (if not covered elsewhere)
A. Carol discussed work being done on bequests to KPFA & Pacifica
B.
C.
- 12:45 12. Announcements (reminder: next meeting **October 27**)
- 1:00 13. Adjourn