

KPFA COMMUNITY ADVISORY BOARD (CAB)
Agenda and Meeting Minutes
Saturday, March 11, 2016 11:00 am - 1:00 PM
KPFA, 1929 Martin Luther King, Jr. Way, Berkeley, CA

Community Members: Gregg Nelson, Carol Wolfley

CAB Members: Robin Collin, Mary Ann Thomas, Craig Dunkerley, Michael Sukhov, Karen Nyhus, Richard Stone

- 1) Sign in (CAB members and community members) (2 min.)
- 2) Introductions; read meeting agreements; and time-sharing process statement. (3 min.) Michael will bring copies of meeting agreements to next meeting.
- 3) Review and amend agenda items, order, and times; assign meeting roles (5 min.)

Michael asked that a discussion about a “short group process evaluation” (for the end of each meeting) be added to the end of this meeting’s agenda.

- 4) Community Input Time, with requests for written statements that may be included in minutes and/or completed community feedback forms (15 min.)

Community member Greg Nelson introduced himself, but had no specific comments to make.

- 5) Set next meeting (time and place): 5 min

Voted 5-1 for Grassroots House 22 April 2017, 11-1pm and every 4th Saturday thereafter. MaryAnn gave report of meeting with Grassroots House (GH). She was then designated to be the CAB’s Laison. She will check with GH to confirm \$15/mo. Fee to be paid every 6 months as negotiated previously by Carol.

- 6) 2017 Community Needs Assessment (60 min)

Establish some basic facts (5 min)

- Did we request 2017 program goals from station at February LSB Meeting? If not, when/who?

Michael Sukhov will request program goals from the GM

Proposals on how to move forward on 2016 CNA (40 min)

- Report from Subcommittee – Craig reported that Committee had decided to first consider Karen’s proposal for possible changes to how

we structure and prepare the next CAN before proceeding.

- Proposal from Karen

Karen: Propose for CAB that the CNA needs to define “community,” identify that community’s specialized educational and cultural needs, then find out through LSB the station’s program goals and to see if those goals will meet those community needs.

- Other?

Look at politics and KPFA Mission Statement

Decision was made to continue the CNA Subcommittee’s work (Michael, Rich and Craig) reviewing Community Feedback and other forms, and to form a new Diversity Outreach Subcommittee (Karen, Rich, MaryAnn).

Next Steps on CNA? (15 min)

Michael: Need to have a discussion about next steps as supposed to just revising forms

***Voted 3-0 with 2 abstentions in favor of sharing Karen’s proposal (on the way we do the CNA) with Community members present, and also seek further clarification of meeting rules* pertaining to this.**

7) CAB Membership: 5 min.

Any potential new members? Updates on past potential members?

Follow-up needed?

MS, MAT and RS – need to diversify

MS – form Outreach Subcommittee: Rich, Karen, Mary Ann (maybe Jennifer Fazio?)

a) CNA Subcommittee

b) Diversity outreach

c) Special cultural and educational needs

Report back on changes reflecting new membership on website, Google group.

➤ Task: Rewrite CAB Membership Cart in English and Spanish (priority? Who will do?)

8). CAB email auto-reply: Michael and Robin present their work (10 min) (This item deferred to next meeting on April 22)

- a. list types of emails and how to respond
- b. who will type up and set as auto-reply on our gmail, and send to web person
- c. who will post on CAB web page and how

9). Transitioning CAB responsibilities: any changes to last week's assignments?
(5 min)

- produce and keep sign-in sheets (or discard after recorded in minutes?) - Robin
- check CAB email address and respond – Robin & Michael
- draft and circulate agendas – Craig (with help from Karen and Michael)
- write and circulate minutes; minutes format; Get to group by Friday – Rich, Karen , MaryAnn
- check website including home and CAB page; confirming minutes and next meeting posted – Craig (with help from Karen)
- notice and make needed changes to forms; post online and circulate on email to CAB
- connecting with outreach committee (explain what and why)
- Grassroots House: keep key, communicate w/Greg, ensure payments (3 min) - MaryAnn

10.) CAB Party (5 min) – deferred to next meeting on April 22

- whether (discuss 5 min; those interested bring proposals to next meeting who what where etc.)

11.) Announcements (5 min.) – deferred to next meeting

12) Short Group Process Evaluation – agreed to try this out and see how it goes; had first such feedback session with each CAB member giving their 30 second assessment of how meeting went.