

KPFA COMMUNITY ADVISORY BOARD (CAB)
Agenda and Minutes for Saturday, February 11, 2016 11:00 am to 1:00 PM
KPFA, 1929 Martin Luther King, Jr. Way, Berkeley, CA

1) Sign in (CAB members and community members) (2 min.)

2) Introductions; read meeting agreements which includes time-sharing process; assign roles (facilitator, minutes taker, stack taker, timer). (3 min.)

3) Review and amend agenda items, order, and times; assign meeting roles (5 min.)

Agenda was amended to set next meeting first. Next meeting will be March 11th, probably at 11 am, at Grassroots House if possible, or else at KPFA again.

Agenda was amended to prioritize item 8.

4) Community Input Time, with requests for written statements that may be included in minutes and/or completed community feedback forms (15 min.)

Alan Kiviat expressed concern about KPFA's financial situation in light of the Pacifica situation. Wants to be helpful to the CAB; is considering becoming a member.

Carol Wolfley provided an updated about Pacifica crisis and interim officer elections. Announced that a motion was passed at the LSB for a national campaign to raise money to complete the audits.

Gordon Wright joined us after noon and did not make comments for the record.

Decided: Karen will draft and bring a "community comment form" to have at all CAB meetings so participants can give in writing whatever comments they want included in the meeting minutes.

5) Community Needs Assessment Follow-up/Discussion: Michael/all (30 min.)

This agenda item was referred to subcommittee of Michael, Craig and Rich to begin work and bring back to the next meeting.

- Improvements for preparation/timeline for 2017 CNA- Follow up and assign tasks:
 - Review and change questions on community feedback form: (30 min.)
 - Bring to next meeting with each of the below retained on agenda
 - Assign making changes to feedback form, posting to CAB page
 - Assign preparation of e-survey to match feedback form: who and how? (5 min.)
 - Decide on date new form becomes effective and note on form: (2 min.)

6.) CAB Membership: 15 min.

Next steps for recruitment of new CAB members: who will do what (5 min): (tabled)

6). CAB Community Participation Meetings for 2017 - Preliminary discussion of purpose, possible formats and scheduling: (10 min.)

Tabled until next meeting. This will be addressed somewhat by the above feedback/CNA subcommittee (Michael, Rich and Craig are members).

7). CAB email auto-reply (10 min): proposal being drafted; not worked on at this meeting.

8). Transitioning CAB responsibilities: who will do what? (15 min)

Set responsibilities as below:

- produce and keep sign-in sheets (or discard after recorded in minutes?); hand-off (2 min): Robin
- check CAB email address and respond (2 min) Robin & Michael
- draft and circulate agendas (2 min) : Karen for next meeting; Michael can help
- write and circulate minutes; minutes format (2 min) Get to group by Friday : Karen for this meeting; MaryAnn will help in the future when her arm is healed.
- check website including home and CAB page; confirming minutes and next meeting posted (1 min) Robin, with help from Rich and Michael
- notice and make needed changes to forms; post online and circulate on email to CAB (1 min) (postponed pending work of subcommittee on CNA and feedback forms/survey)
- connecting with KPFA station outreach committee (explain what and why) (2 min) Michael
 - Grassroots House: keep key, communicate w/Greg, ensure payments (3 min) MaryAnn will attend next GRH meeting Tues pm to learn about availability of GRH on Saturdays for our mtgs

9.) Proposal for procedure for CAB endorsement/non-endorsement of nominees to the CAB - presentation and discussion - Michael (10 min.)

Skipped: no new nominees or nominee activity at this time.

10.) CAB Party (10 min): tabled

11.) Announcements (5 min.) various announcements were made.

12.) Set next meeting date, time, location (5 min.) (moved to top of agenda item 3.5)