

KPFA Community Advisory Board Meeting Notes
April 14, 2013

Present: Rahman Jamaal, Judith Gips, Nancy Polin, Mary Prophet
Absent: Steve Martinot, Hep Ingham
Chairperson: Nancy Note-taker: Mary

CAB nominations

Mary reported on her presentation to the Local Station Board (LSB) on April 13: She presented to the LSB the six new nominations to the CAB and indicated that four of the current members (Rahman, Steve, Judith, and Mary) want to serve a second term. Mary briefly explained the CAB's role and the CPB rules regarding CAB, including length of terms.

LSB members asked a number of questions, including whether nominees were aware of the extent of their responsibilities. Mary told them that the current CAB had decided to meet monthly rather than only the mandated four meetings per year. She also explained that the new CAB would make its own rules to use, in addition to Pacifica's rules.

Several current members had not yet submitted nomination forms at the time of the LSB meeting. Rahman completed his form at the CAB meeting, and Mary gave it to Burton White, LSB Chairperson. She also gave him 25 copies of her own form and 25 copies of the list of CAB members wanting to continue -- with their contact info. Mary and Burton agreed that Steve should send his form to the LSB Secretary via email. Nancy will contact Steve regarding this.

The LSB decided to act on the CAB nominations at their May meeting. Burton White asked that CAB notify the nominees about this. Nancy will do this. The LSB also agreed to keep nominations open, per CAB's suggestion. At the next meeting, the LSB will decide if it is only for the month or indefinitely.

Nancy suggested that CAB discontinue its active outreach for nominations, and the CAB agreed. However, the nomination form is on the KPFA website, in case anybody chooses to pursue this. We briefly discussed the advantages and disadvantage of assimilating members with a "rolling" entry.

Survey data entry

Hep completed his with outside help, but not the open-ended responses. CAB decided to urge Hep to hire the person who had helped him earlier, with the thought that payment for such work will be reimbursed by KPFA. Judith said she would contact Hep about this. Nancy mentioned that Maria, KPFA business

manager, reimburses for CAB expenses; the form to submit can be put in the envelope near her office door. In a subsequent email, Hep said he would be willing to pay someone and consider the out-of-pocket cost “a donation to KPFA”.

Rahman had entered data from approximately 150 paper questionnaires into the spreadsheet. Judith reported problems with her computer and with creating new columns on Rahman’s existing data sheet, which they shared via Google Drive. During the meeting Rahman created a new document-spreadsheet for Judith’s data, which she subsequently completed. She found only 18 paper questionnaires in her file and requested clarification as to whether there are more questionnaires that have not been entered. We agreed to address this soon. Steve, not present at the meeting, is reported to have entered all the data from the batch of paper questionnaires he had.

Correlation of data: Nancy reminded CAB that CAB had earlier agreed on an outline (template) for correlations we want done. Nancy will bring this template to the next CAB meeting. We assume we will have spreadsheets to work with at the next meeting.

Survey report introduction

We worked on completing the survey report introduction. Nancy will send CAB members the revised last sections for approval.

Next CAB meeting

The next CAB was scheduled for Sunday, May 19 at 11:00 at KPFA. Nancy will inform Steve, asserting that this date cannot be changed, as this is the only date those present can make.