

Community Advisory Board (CAB) AGENDA – June 23, 2018
Grassroots House, Berkeley, CA

- 11:00 1. Sign in CAB members present - [Craig, Grace, Rich \(MaryAnn-Conference Call\)](#)
- 11:04 2. Introductions of new CAB members (if any), and community members (voluntary)
A. **Grace has an announcement.** [Grace announced her resignation from the CAB. She will submit her resignation letter to the CAB in mid July.](#)
- 11:08 3. Assign meeting roles for any regular position holders who may be absent (Chair, Scribe/Minute Taker, etc.) [Grace-Minutes, Craig- Chair.](#)
- 11:10 4. Additions or Modifications to the Agenda (**see item 11**); then approve of agenda. [LSB Meeting scheduled for August 18, 2018 at the North Berkeley Senior Center.](#)
- 11:15 5. Community input time: Chair will ask any community members present if they would like their comments reflected in the Minutes (such inclusion is optional)...and whether they want their name included. If so, they will be asked to submit a written summary of their verbal comments before the end of the meeting to assure accuracy. [Community member, Carol Wolfley was present and discussed LSB meeting set for August 18, 2018. Requested that the CAB participate in helping facilitate discussions and questions brought upon by the community. Pacifica National Board will give a report about the current budget at this meeting. Community is invited to this meeting to provide feedback or questions regarding KPFA and the Pacifica National Board.](#)
- 11:30 6. CNA Review – Prep for the 2018 report
- A. [Review of survey questions - eliminate question 3? - CAB Motion to edit survey monkey questions: Question 3 will be reconfigured to include how KPFA can support local movements the community cares about. Question 3, 5, and 6 will change in sequence and will be placed subsequently in the middle of the survey. Question 4 will be moved near question 7. Motion was passed and voted upon by all CAB members.](#)
 - B. [Should we include anything in CNA other than survey results \(e.g. emails, other pub comment\) CAB motion to not include other survey results in the CNA. One abstention. 3 votes. Motion passes.](#)
 - C. [Submitting carts to management – report/update from Grace. Grace reported that the only CARTS that are in its final edits are the Membership CART and the Meeting announcement CART. The only CART that Grace submitted to Mike Biggz was the CAB Recruitment CART. The other CARTS were not submitted by Grace because the survey monkey link had not yet been finalized. Grace will submit the other CARTS to Mike Biggz once the survey monkey link is finalized.](#)
 - D. [How and when will we be reimbursed for last year’s CNA and get funding for this year’s? MaryAnn. No reimbursement has been made for last year’s CNA. Rich will take over obtaining the reimbursement for the CNA and contact Maria about this. He will also reach out to Sharon for further help in this if necessary. MaryAnn volunteered to put this year’s Survey Monkey on her credit card; Richard will ask Maria to reimburse her.](#)
7. Community Outreach Discussion (non-KPFA events)
- A. [KPFA Community Outreach Team email list – Who now controls and/or has access Community Outreach Volunteer List Tabled.](#)
 - B. [Who will be updating Calendar of events? And which calendar \(Grace\) Tabled.](#)

- C. Hayward Street Festival, July 19 - Grace Grace contacted Susan Ojeda, from the city of Hayward via email to inquire how KPFA can take part in this festival for outreach purposes. She has not gotten a response from Susan. She will follow up with a phone call.
- D. Review Karen's binder and other materials (store in MaryAnn's garage - Craig) Craig will review binder and update some forms as needed. Craig will give a report about the binder next month.

- 12:15 8. Listener Email to CAB – report from Richard **Tabled**
(Any emails this month from listeners that we need to discuss and/or respond to?)
- 12:20 9. LSB meeting (May) – Report from MaryAnn
A motion was passed by the LSB to authorize the CAB to do outreach work in the community if the CAB should decide so. That same motion grants that the CAB can participate in events that benefit the community. KPFA finances were also discussed by Quincy, the general manager of KPFA.
- 12:30 10. Grassroots House – update/report (if any) from MaryAnn
Grassroots House rent has not been paid for over a year, but this is due in large part to the Grassroots House failing to submit an invoice.
- 12:35 11. Items added to agenda (if not covered elsewhere)
A. Effective communication among CAB members (Grace)
It was discussed that CAB members need to respond to each others CAB endeavors in a timely manner regardless if it is via email or phone. Members came up with ways to improve communication so that CAB tasks are carried out effectively.
B. (Covered under item 5)
C.
- 12:45 12. Announcements (reminder: next meeting **July 28, 2018**)
- 1:00 13. Adjourn